

**FIRST UNITED CHURCH**  
**Leadership Team Meeting Minutes – April 27, 2026**

In attendance: Charles Lotochinski (chair), Brenda Gruetzner, Kim Bilanski, Colleen MacBean, Rev. Sheila Deforest (via zoom), Dave Zacharias, Melanie Davis (secretary)

1. Check-in
2. Call to Order 7:20pm
3. Holy Manners: focused on #1 (Keep God at the centre of everything we do)
4. Approval of the agenda: by consensus
5. Opening Devotion: Kim
6. Volunteers
  - a. Sharing of meeting highlights with congregation: Charles will ask Building & Property to speak to the congregation re the stairs at the SW entrance to the church
7. Approval of the March 23, 2026 Leadership Meeting Minutes: by consensus
8. Correspondance: None
9. Business Arising
  - a. **Providing space for “The Farmers’ Table”**: Per the March 23, 2026 minutes, we passed this on to Building & Property. They are in agreement. Amy Miller from Farmers’ Table will contact the church office re a contract.
10. Reports from Committees
  - a. Stewardship provided a Balance Sheet as of March 31, 2026. There had been a concern that, without a Minister, congregational givings would decrease, but that has not been the case. Also, we have fewer expenditures because we are not paying a Minister. Overall, we are doing ok.
  - b. The Fundraising Interest Group requested approval to run a “\$26 for 2026” campaign from late June to December 31, 2026. This was approved by consensus. Melanie will advise Peggy Worrell.
11. Approval of reports: by consensus
12. New Business
  - a. **Rev. Kelly Osgood’s moving expenses.** \$3,200 from the budget line for Minister’s moving expenses
  - b. Unexpected expenses:
    - i. **Issue with sewer backup** – Charles will draft an email and will share it with the Leadership Team before sending it to Building & Property. The email will outline our concerns regarding the sewer situation, the money spent so far to clean up the messes, how to prevent future back-ups, how this situation impacts our ability to rent out space, etc.

- ii. **Front steps** – Building & Property looking at quotes; one estimate is in the region of \$50,000. During our meeting, Dave went out to take a look. He reported that salt has damaged the cement, stair nosings have come off and this all creates a very hazardous situation. We discussed other possible options such as Rubberstone covering. In Charles' email to B&P, he will ask about other options for repairing the stairs.

13. Closing Prayer: Kim

14. Next Meeting: **Tuesday, June 9, 2026 at 7pm**

- a. Volunteer for Chair: Charles

- b. Volunteer for opening and closing devotion: Colleen

15. Adjournment 8:18pm